

REGULATIONS

**of a conference entitled:
4th Network Meeting of the UV4Plants Association
and the Training School
02. – 06. July 2022 in Kraków, Poland**

(hereinafter the “Regulations”)

§ 1

Date and duration

1. These Regulations define the rights and obligations of the Participants in a **Conference “4th Network Meeting of the UV4Plants Association”** (hereinafter referred to as the "**4th UV4Plants Meeting**"), which will be held on 02. – 06. July 2022, stationary in Kraków on the premises of the following buildings of the Jagiellonian University: the Didactic Centre of the Faculty of Law and Administration of Jagiellonian University Krupnicza 33a, Kraków, Poland and the Faculty of Biochemistry, Biophysics and Biotechnology of Jagiellonian University, Gronostajowa 7, Kraków, Poland.
2. The Organizer of the Conference is the Jagiellonian University, Gołębia Street 24, 31-007 Kraków, Malopolska Centre of Biotechnology and Faculty of Biophysics, Biochemistry and Biotechnology (hereinafter referred to as "University") and UV4Plants Association (hereinafter referred to as "Association") (hereinafter referred to as "Organizer").
3. The Scientific Committee of the Conference appointed by the Organizer (hereinafter referred to as the "Scientific Committee"), consisting of: Justyna Łabuz, Agnieszka Katarzyna Banaś and Wojciech Strzałka, Gareth Jenkins, Susanne Neugart and Marcel Jansen.
4. A Participant of the Conference is an adult individual who has full legal capacity, who no later than by 1st of July 2022 has expressed a desire to participate in the Conference in the manner referred to in § 2 of the Regulations and accepted the rules of participation in the Conference, referred to in the Regulations (hereinafter referred to as the "Participant").
5. The Regulations are made available to the Participants on the Conference website <https://www.uv4plants.org/meeting2022-krakow/> (hereinafter referred to as the "Conference Website"), in Polish and English language versions, in a manner that allows its downloading.
6. The Organizer reserves the right to change the Rules of Procedure due to changes in generally applicable law and the need to adapt the Rules of Procedure to this change, in particular to adjust the formula of the Conference to the restrictions, orders and prohibitions related to the introduction of a pandemic or an epidemic emergency, changes in the program of the Conference, increase security measures accompanying the Conference. The amendment to the Rules of Procedure will come into force within 7 days of its publication on the Conference Website. In relation to the Participants who have accepted the regulations change will come into force within 7 days from informing them about the change of Regulations and the lack of objection to this change within this period.
7. The Organizer reserves the right to change the date and/or form of the conference in a situation when its holding in the date and form referred to in section 1 above will be impossible or excessively difficult for reasons beyond the control of the Organizer, in particular due to restrictions, orders and prohibitions associated with the introduction of a pandemic or an epidemic emergency. Change in date and/or formula of the Conference will be immediately announced on the Conference website.
8. The Organizer reserves the right to make changes to the conference program, including the right to change the time schedule and order of speeches. In case of changes, the organizer will immediately inform about it on the Conference website.

§ 2

Registration of Participation in the Conference

1. Participation in the Conference requires the payment of a fee and a prior registration through the registration form (hereinafter referred to as the "Form") available at <https://forms.office.com/r/tVYiF9Jnw> (hereinafter referred to as the "Registration Website"), in which a person wishing to participate in the Conference will be required to indicate the following data: name and surname, e-mail address, affiliation and address of the parent unit, and in the case of coverage of the costs of participation in the Conference by the parent unit also VAT number of the parent unit for issuance of invoice for participation in the Conference, the title of the abstract, the name and the number of the session, in which the person interested in participation in the Conference would like to appear.
2. A detailed instruction of registration for participation in the Conference, registration deadlines and the amount of the Registration Fee (hereinafter referred to as the "Fee") and how to pay it are given on the Conference website.
3. In the case of resignation from the participation in the Conference, the Participant is obliged to immediately inform the Organizer about it by sending appropriate information to the e-mail address: meeting2022@uv4plants.org. Resignation from participation in the Conference will result in the non-refund of the Fee paid by the Participant.
4. The Organizer is not responsible for the provision by the Participant of incorrect or false data during registration for the Conference.
5. A maximum of 100 Participants may participate in the Conference. Sequence of applications decides about acceptance of the application for participation in the Conference. The Participant will receive an e-mail from the Organizer with information about qualifying or failing to qualify to participate in the Conference.
6. The limits of participation in the Conference, as specified in paragraph 5 above, may change due to the epidemiological situation prevailing during the Conference and the related restrictions, orders and prohibitions. The Organizer will immediately notify about the change of limits on the Conference Website. In the case that it is necessary to reduce the number of participants of the Conference, the Organizer will re-qualify Participants within available limits, considering the order of their applications. The Organizer will inform by e-mail, the Participants who will not be able to participate in the Conference due to the change of limits.
7. The Participant acknowledgements of reading the Regulations and accepts the provisions of the Regulations, which is tantamount to granting by the Participant the permits, licenses and authorizations referred to in the Regulations, and constitutes an obligation to pay the Fee. Registration of participation in the Conference is made at the moment of completing the Participant's data in the Form and sending it by the Participant together with the consents referred to in § 5-8 of the Regulations, using the registration system located on the Registration Website.
8. A participant acquires a place of participation in the Conference upon receiving a confirmation of registration.

§ 3

General Rules of Participation in the Conference

1. The Conference will include, in particular, a Debate (hereinafter referred to as the "Debate"), a Poster Session (hereinafter referred to as the "Poster Session") during which the Participants will present posters and briefly present their contents (hereinafter referred to as "Posters"). Lectures will also be delivered (hereinafter referred to as "Lectures"). The Conference will be conducted in English. Detailed information and detailed programme of the Conference are available on the Conference Website.
2. The course of the Conference will be recorded in the form of a photo-report (hereinafter

referred to as "Photo-report") for educational, informational, documentary and promotional purposes of the Conference and the Organizers. The photo-report will be made available in the Internet, in particular on the website of the Conference, on the Organizers' Websites and on their profiles in social media and services such as FB and Twitter.

3. The Organizer of the Conference by providing the Participants with conference materials (hereinafter jointly referred to as "Conference Materials"), in particular the book of abstracts provided to the Participants on a pendrive (hereinafter referred to as the "Book of abstracts" pays particular attention to the need to respect the Participants' intellectual property rights. Participants undertake to use the Conference Materials made available to them by the Organizer exclusively for their own personal use. Modifying, copying, transmitting, publicly reproducing and any use of these Conference Materials for commercial purposes requires the prior written consent of the Organizer or any other authorized entity. Participants bear full responsibility for any damage caused by their behavior contrary to the above stipulation.
4. The Participants accept the established rules of the Conference and its program and agree not to change it or interfere with the course of the Conference. The Organizer is entitled to exclude from participation in the Conference Participants who violate the provisions of the Regulations, in particular:
 - a) disrupt the course of the Conference;
 - b) take actions that are against the law, good manners, or harm the legitimate interests of third parties;
 - c) take actions aimed at circumventing or indicating an attempt to circumvent the Regulations or rules of the Conference
 - d) take actions that violate the legitimate interests of the Organizer or harm its image.

§ 4

Rights and obligations of Participants

1. The Participant upon arrival to the Conference is required to confirm at the reception desk, their personal participation in the Conference.
2. The Participants of the Conference are required to comply with safety rules, health and safety regulations and fire safety regulations in force in the premises where the Conference is held and the sanitary regime in force at the time.
3. The Organizer is not responsible for items left and lost during the Conference and for items left in clothing or backpacks / bags / suitcases returned to the coatroom, as well as in other public areas of the Conference, the Jagiellonian University and the restaurant where the conference dinner will be held.
4. The Conference staff in the event of a Participant's disruption to public order and sanitation, and failure to observe the sanitation regime in effect on the day of the Conference, are entitled to:
 - a) call the Participant to appropriate behavior;
 - b) demand that the participant leave the premises of the Conference,
 - c) call the appropriate services in a situation where the behavior of the Participant qualifies for such intervention, including, in particular, when it poses a threat to other participants or staff of the Conference or property of the Organizer.
5. The Organizer is not responsible for events arising from the failure of Participants to comply with the Rules, the failure of Participants to comply with the recommendations of the Organizer and the instructions of the Conference staff and services responsible for security and order.
6. In order to ensure safety on the Conference premises, the Organizer may use monitoring covering the entire Conference area, as well as its individual parts. The rules for the use of video surveillance by the Organizer are set out in Ordinance No. 34 of the Rector of the Jagiellonian University of 16 May 2019 on: Regulations for Video Monitoring at the Jagiellonian University, as amended, available in the Jagiellonian University Public Information Bulletin.

7. If a threat to the life and health of Participants is noticed, the Participant is obliged to immediately inform the Conference staff.

§ 5

Abstracts, Lectures and Posters

1. While registering for participation in the Conference via the Form, the Participant may send the Organizer the title of the abstract and select the form of presentation of the issue described in the abstract, which the Participant would like to present during the Conference, i.e. Lecture or Poster.
2. The Participant referred to in paragraph 1 above shall, no later than 31st of May 2022, send to the Organizer via e-mail to: meeting2022@uv4plants.org an abstract (hereinafter referred to as "Abstract"), in the form of an electronic text file, prepared in accordance with the scheme provided on the Conference Website. Within the deadline of 6th of June 2022. Based on the submitted Abstracts, the Organizer will select Participants who will deliver Lectures (hereinafter referred to as "Speakers") and Participants who will present Posters (hereinafter referred to as "Referees") and will inform them by e-mail. The Organizer may inform the Participant about qualifying him/her for a different form of presentation of the topic presented in the Abstract if it proves necessary, e.g. for reasons dictated by the Conference programme. Further contact aimed at establishing the details of the Speaker's/Referees' presentation will take place in a manner agreed upon by the Speaker/Referee with the Organizer.
3. When making decisions referred to in paragraph 2 above, the Organizer shall be guided by his/her own discretion and the need to ensure a high scientific level, thematic diversity of the Conference and the implementation of the Conference programme set by the Organizer. The decision of the Organizer is final and does not require justification, Participants are not entitled to appeal against it.
4. The actions taken by the Participant referred to in sec. 1 - 2 above, is an expression of granting the Organizer (each separately) a non-exclusive, unlimited in time, territory, quantity and quality license with the right to exercise derivative copyrights, to use the Abstract in all fields of use referred to in art. 50 of the Act of February 4, 1994. on copyright and related rights, in particular for the purposes of deciding to qualify the Participant as a Speaker or Referee, organizing, conducting and settling the Conference and developing the Book of Abstracts. The license in question also includes the right to sub-license by each of the Organizers to the Conference Participants who will receive the Book of Abstracts, to the extent necessary for them to use the Book of Abstracts on the terms referred to in § 3 sec. 3 of the Regulations. The provisions of § 6 sec. 1-3 and 6 of the Regulations.
5. Delivering a lecture, presenting a Poster, as well as granting the Organizer permissions, authorizations and licenses referred to in § 5-7 of the Regulations for the use of the Abstract, Lecture, Poster and Participant's image, to the extent and in all fields of exploitation indicated therein, is free of charge and occurs for statutory purposes of the Organizer.
6. Granting the Organizer permissions, licenses, authorizations referred to in § 5- 8 of the Regulations is voluntary, but necessary to present the Poster and give the Lecture.

§ 6

Copyright

1. The Speaker/Referee is fully responsible for the form and content of the Lecture/Poster.
2. The Speaker/Referee undertakes to develop and present his/her original Lecture/Poster and guarantees that the Lecture/Poster will not violate the rights and personal goods of third parties, will not contain theses and opinions inciting hatred or discrimination against any person on the grounds of race, culture, ethnicity, religion, ideology or gender. Furthermore, it is unacceptable to promote in the content of the Lecture/Poster any ideology or symbolism associated with totalitarian systems, as well as the presentation of any other subject matter prohibited by generally applicable laws.

3. If any part of the Lecture/Poster constitutes legally protected elements, the rights to which will not be vested in the Speaker/Referee, the Speaker/Referee guarantees that he/she is entitled to use them to the extent necessary to deliver the Lecture/Poster presentation and to grant the Organizer (each individually) the Licenses referred to in this paragraph, without the need for the Organizer to obtain additional consents and permissions.
4. Upon the delivery of the Lecture, the Speaker grants each Organizer a separate, non-exclusive license to use the Lecture, including a one-off public presentation of the Lecture to the Conference Participants by the Speaker.
5. As soon as the Poster is placed by the Referee in the place designated by the Organizer, the Referee grants each Organizer a separate, non-exclusive license to use the Poster in the scope of its public display in the place indicated by the Organizer where the Conference will be held and for the duration of the Conference, juxtaposition with elements freely chosen by the Organizer, incl. Posters from other Referees.
6. The content of each Poster will include the name and surname of the Referee as the poster creator. The Organizer, at the Speaker's request and, if possible, is obliged to respect the Speaker's request to mark him / her as the person delivering the Lecture. Moreover, the Speaker / Referee, by delivering a Lecture / presenting the Poster, agree to make it available to the public for the first time, ie to the Conference Participants.
7. In the event that third parties make claims against any of the Organizer and/or the entities acting on its behalf and/or the entities authorized by the Organizer to use the Abstract (hereinafter referred to as the "Authorized Entities"), relating to the Lecture/Poster and/or the Abstract or their individual elements, the Speaker/Referee shall:
 - a) shall indemnify the Organizer and/or the Eligible Entities from the claims in question to the extent that he/she was obliged to acquire from third parties the rights to the legally protected elements of the Lecture/Poster and/or Abstract, including the economic and related copyright in them and their individual elements, and to obtain from them the permissions and authorizations referred to in this paragraph; and
 - b) shall be fully liable for any and all damages incurred by the Organizer and/or the Entitled Entities as a result of the claims referred to in a) above, including primarily, but not exclusively, damages relating to a claim for compensation for the unlawful use of the Lecture/Poster and/or Abstract or the unlawful use of their individual elements.

§ 7 Image

1. The Organizer will record the course of the Conference by means of equipment recording the image in the form of a photo-report (hereinafter referred to as the "Photo-report") for educational, informational, documentary and promotional purposes of the Organizer and the Conference itself.
2. The Participant (including the Speaker and Referee), by declaring in the Conference Participation Form, gives consent, unlimited in terms of time, territory, quantity and quality, to the use of his/her image recorded in the Photo-report, for the purposes set out in paragraph 1 above, without the right to remuneration on this account, in particular by recording the image of the Participant in the Photo-report and the use of this recording, processing, duplication and repeated dissemination of the image of the participant recorded in the above-mentioned manner, without the need for approval each time, in particular by posting it on the Internet, including the Conference website, the Organizer's websites and other websites, the Organizer's services in social media and Internet services, at promotional events of the Organizer.
3. The Participant is aware that the Photo-report will be made available on the Internet and will be available to an unlimited number of people without time limit.
4. In connection with the use of the image, the Participant shall not implement the right to control and approve each time the use of the image, including the right to approve the final

- form of the Photo-report in which it was used, and the right to indicate him or her each time as a person shown in the Photo-report, in particular to indicate his or her name and surname.
5. The Conference may be photographed in the form of the Photo-report only by the Organizer. It is prohibited to record and take pictures by the Participants during the Conference without the prior consent of the Organizer.
 6. The Organizer has the right to authorize other entities to use the image on the terms set out in this consent.

§ 8

Personal Data Processing

In accordance with Article 13 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation, hereinafter "GDPR"), the Organizer specifies as follows:

1. The controller of Participant's personal data (name, affiliation, country, e-mail address, organization address, VAT number) are:
 - a. Jagiellonian University (UJ), ul. Gołębia 24, 31-007 Kraków, represented by the Rector of the Jagiellonian University,
 - b. UV4Plants Association (Association), Address: Biocenter 3, University of Helsinki, Viikki Campus, 00790 Helsinki, Finland represented by President Gareth Jenkins.
2. The Jagiellonian University has appointed a Data Protection Officer, ul. Czapskich 4 31-110 Kraków. You may contact the Officer via e-mail: iod@uj.edu.pl or by phone 12 663 12 25 – Monday - Friday, from 8:00 to 15:00.
3. Association has appointed a Data Protection Officer Gareth Jenkins.
4. Participant's personal data shall be processed for the purpose of:
 - a) performing the agreement pertaining to the participation in the conference "4th Network Meeting of the UV4Plants Association", (also referred to as "4th UV4Plants Meeting") and for the purpose of registration for participation in the Event, acceptance of applications, selection of Speakers, i.e. pursuant to Article 6(1)(b) of GDPR, under the agreement entered into upon accepting these Regulations. The Event, organized on 02. – 06. July 2022 by the Jagiellonian University -in Kraków.
 - b) holding the Event and performing Event Coverage and for educational, informational and documentary purposes of the Event – with regard to personal data of Participants and Speakers in the form of their image – on the basis of their consent, i.e. pursuant to Article 6.1.a of GDPR.
5. Provision of personal data by the Participant is necessary to enter into an agreement, participate in the Event and deliver the Lecture. Provision of personal data in the scope of image is voluntary.
6. Participant's personal data shall be entrusted, under the data processing agreement as specified in Article 28 of GDPR, to Jagiellonian University, being the registration system provider.
7. Participant's personal data shall be entrusted, under the data processing agreement as specified in Article 28 of GDPR, to <https://www.uv4plants.org/>.
8. Participants' personal data shall not be delivered to third parties (outside the European Economic Area) nor to international organizations.
9. Participants' personal data shall be stored for the period of the Event organization and until the final reconciliation and closing of the Event, as well as until the statute of limitations for claims that may result from the performance of the agreement referred to in clause 3(a) and to the extent indicated in clause 3(b) above – until you withdraw your consent for data processing.

10. The Participant's personal data provided in the Registration Form will not be disclosed to third parties.
11. If the Participant is a Speaker, their personal data in the form of their image, name, surname, and name of the home university shall be subject to processing in Event Coverage on the websites until the Participant withdraws consent to the processing thereof, and in the case of other Participants, their personal data in the form of image, name, surname, and name of the home university shall be subject to processing in Event Coverage on the websites of the Platform until the Participant withdraws consent to the processing thereof.
12. Participant's personal data in the form of name, surname, name of the home university, image may be recorded in the Event Coverage for informational, educational and documentary purposes of the Event, including the purposes of the Event coverage.
13. The Participant shall have the right to: obtain information about the processing of personal data and their rights under GDPR, access the content and to rectify their data, as well as the right to erase their personal data from the controller's files (unless further processing is necessary for the performance of a legal obligation or necessary for the establishment, exercise or defense of legal claims), and the right to restrict the processing, the right to data portability, the right to object to processing – in the cases and under the conditions specified in GDPR.
14. In so far as processing is based on consent, the Participant shall also have the right to withdraw consent at any time without affecting the lawfulness of processing based on consent before its withdrawal.
15. The withdrawal of consent for the processing of personal data may be sent by the Participant by e-mail to the address: meeting2022@uv4plants.org
16. Participant's personal data shall not be subject to automated decision-making or profiling.
17. The Participant shall have the right to lodge a complaint with the President of the Personal Data Protection Office where the processing of their personal data violates the provisions of GDPR.

MAIN CONTENT OF THE JOINT ARRANGEMENT

(extract from the Contract of Co-administration of personal data)

In accordance with Article 26 of the GDPR, we inform that the Co-administrators of personal data, with the identities set out below, have entered the following arrangements:

1. The Co-administrators of Participant's personal data are:
Jagiellonian University (UJ), ul. Gołębia 24, 31-007 Kraków, represented by the Rector of the Jagiellonian University,
UV4Plants Association (Association), Address: Biocenter 3, University of Helsinki, Viikki Campus, 00790 Helsinki, Finland represented by President Gareth Jenkins.
2. The Co-administrators jointly process the personal data of the Conference Participants in connection with the performance of the tasks assigned to them in the organization and conduct of the Conference in accordance with the principles for the processing of personal data set out in Article 5 of the GDPR.
3. The provision of this information constitutes access to the main content of the joint arrangements of the Co-administrators of personal data, whose identities are indicated in the first point above, with regard to the joint processing of personal data of the Conference Participants and based on the legal basis indicated in the information obligation addressed to the Conference Participants.
4. As jointly agreed by the Co-administrators, we inform that:
Each of the Co-administrator is responsible for:
 - a) the handling of the joint information clause on the principles of the processing of personal data by the Co-administrator, including the essential content of their arrangements for complying with their obligations concerning the protection of personal data;

- b) the processing of personal data in accordance with the principles set out in Article 5 of the GDPR;
 - c) the proper safeguarding of personal data from the moment of receipt of personal data documentation.
 - d) the realization of the rights of natural persons referred to in Articles 15-22 of the GDPR, taking into account possible limitations resulting from the law;
 - e) maintaining documentation describing the way personal data are processed, including a register of data processing activities (as required by Article 30 of the GDPR);
 - f) securing personal data in accordance with Article 32 of the GDPR, in particular against the access of unauthorized persons;
 - g) notification - in agreement with the other Co-administrators - to the supervisory authority of the breach referred to in Article 33 GDPR, occurring within its own structures;
 - h) notification of a data breach to a person if it is likely to result in a high risk of harm to the rights or freedoms of natural persons.
5. When co-administration of personal data, at each stage of the processing, each of the Co-administrator shall ensure that data subjects exercise their rights under the GDPR.
 6. Where a data subject makes a request for the exercise of a right directly to one of the Co-administrators, each of these Co-administrator shall be responsible for promptly forwarding the data subject's request to the relevant Co-administrator.
 7. The Co-administrators have established a Point of Contact for Data Subjects - the Point of Contact can be contacted by mailing to: meeting2022@uv4plants.org
 8. Please be advised that notwithstanding the arrangements set out in 3-4 above, data subjects may exercise their rights under the GDPR against each of the Co-administrator, which means that a request to exercise rights addressed to each of the Co-administrators is a request made in accordance with the GDPR.

§ 7

Final Provisions

1. These Regulations are made available to the Participants of the Conference on the Conference website and enter into force on the date of its posting on the above website.
2. The Organizer reserves the right to cancel the Conference. The Organizer will immediately notify the cancellation of the Conference on the Conference website. The Organizer shall not be liable to the Participants, including Speakers and Referees for any compensation or damages on this account, or to reimburse costs incurred for participation in the Event, except for reimbursement of the Fee.
3. The Regulations have been prepared in two language versions - Polish and English, in case of discrepancies between these versions, the Polish language version will prevail.
4. These Regulations shall be governed by Polish law. In matters not regulated by these Terms and Conditions generally applicable provisions of Polish law shall apply.
5. Any disputes will be subject to the jurisdiction of Polish common courts competent for the seat of the Organizer.